

# Student Enrolment Contract

**Montessori Training Centre Society of British Columbia**  
In Affiliation with Association Montessori Internationale

**Montessori Training Centre of British Columbia**  
Room 200 – 8555 Cambie Street Vancouver, BC V6P 3J9  
Phone: 604-261-0864 Fax: 604-261-2805 Email: info@mtcbc-ami.org

Montessori Training Centre of British Columbia is Designated by the Private Training Institutions Branch

## STUDENT INFORMATION

\_\_\_\_\_  
Last Name (print above the line)

\_\_\_\_\_  
First Name & Middle Name

\_\_\_\_\_  
Usual First Name

\_\_\_\_\_  
Personal Education Number (if available)

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Mailing Address in Canada (if available and different from above)

\_\_\_\_\_  
Student Telephone Number

\_\_\_\_\_  
Student Email Address

International Student:

Yes

No

## PROGRAM INFORMATION

### A.M.I. Assistants (Montessori 3 - 6 )

\_\_\_\_\_  
Program Title

\_\_\_\_\_  
60 Hours

\_\_\_\_\_  
2 weeks

\_\_\_\_\_  
Mon. March 18, 2019

\_\_\_\_\_  
Fri. March 29, 2019

\_\_\_\_\_  
Hours of Instruction  
during Contract Term

\_\_\_\_\_  
Program Duration in Weeks  
(or portion thereof)

\_\_\_\_\_  
Contract Start Date

\_\_\_\_\_  
Contract End Date

Credential:

Association Montessori Internationale (AMI) Certificate of Completion

Program Delivery Method  
(select all that apply)

In-class

Distance

Combined

Language of  
Instruction:

\_\_\_\_\_  
English

This Program of Instruction does not require Approval under the *Private Training Act*.

**PROGRAM COSTS****Total tuition payable in Canadian Dollars:**

• Tuition	\$ 950.00
• Registration Fee (non-refundable)	200.00
• Textbooks	0.00
• Supplies/Materials	40.00
<b>TOTAL PROGRAM COSTS:</b>	<b>\$ 1,190.00</b>

**PAYMENT TERMS**

Method of Payment:  Cheque  Cash  E-Transfer  Money Order  Other: \_\_\_\_\_

Payment Amount(s): \$ 200.00 Date(s) Due: With the Application  
 \$ 990.00 With the Application

**TUITION REFUND POLICY**

1. Students who wish to withdraw from the program must notify the Training Centre by email (info@mtcbc-ami.org) at least ten (10) business days prior to the Start Date in order to receive a refund of Tuition Fees and Material Fees otherwise no refund will be provided.
2. Students who are dismissed from the program are not entitled to a refund.
3. As this is a Program that Does Not Require Approval under the *Private Training Act*, students may not file a claim against the Student Tuition Protection Fund with the trustee of the Fund in respect of this program of instruction.
4. Should you have questions, you may contact the Private Training Institutions Branch of the Ministry of Advanced Education, Skills and Training at: 604-569-0033 or 1-800-661-7441 Fax: 778-945-0606  
[www.privatetraininginstitutions.gov.bc.ca](http://www.privatetraininginstitutions.gov.bc.ca) [PTI@gov.bc.ca](mailto:PTI@gov.bc.ca)

**STUDENT DECLARATION****I DECLARE THAT:**

- I have read, understood, and agree to the terms and conditions of this enrolment contract.
- I have received a signed copy of this contract.
- I have been provided with information on how to access copies of the following:
  - Tuition and Fee Refund Policy
  - Dispute Resolution/Grade Appeal Policy
  - Withdrawal Policy
  - Dismissal Policy
  - Admissions Policy
  - Attendance Policy
  - Program Outline
- The information provided is true and accurate and I am 19 years of age or older. If under the age of 19, a parent or legal guardian must also sign the contract.

Student Signature

Date Signed

Signature of Parent or Legal Guardian

Date Signed

**INSTITUTION SIGNATURE**

Caroline Loughran

January 21, 2019

Signature of Institution Representative

Date Signed